Agenda Item Form

Agenda Date: <u>*Sept 28, 2004*</u>

Districts Affected: <u>5</u>

Dept. Head/Contact Information: <u>Carol A. Brey-Casiano</u>

Type of Agenda Item:

☒Resolution
☐Tax Installment Agreements
☐RFP/ BID/ Best Value Procurement
☐Application for Facility Use
☐Interlocal Agreements
☐Other _____

☐Staffing Table Changes
☐Tax Refunds
☐Budget Transfer
☐Bldg. Permits/Inspection
☐Contract/Lease Agreement

☐Board Appointments
☐Donations
☐Item Placed by Citizen
☐Introduction of Ordinance
☐Grant Application

Funding Source:

☐General Fund
☐Grant (duration of funds: _____ Months)
☐Other Source: _____

Legal:

☒ Legal Review Required   Attorney Assigned (please scroll down): John Nance   ☒ Approved   ☐ Denied

Timeline Priority: ☐High   ☒Medium   ☐Low   # of days:_____

Why is this item necessary:

<u>To authorize the Library Director to sign exhibit contract for the exhibit of photos and postcards entitled "History of Old Bridges of El Paso" at the Cielo Vista Library Branch.</u>

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

<u>None</u>

Statutory or Citizen Concerns:

<u>None</u>

Departmental Concerns:

<u>None</u>

EL PASO PUBLIC LIBRARY
Memorandum

TO: Mayor Joe Wardy and City Council Representatives

FROM: Carol A. Brey-Casiano, Director of Libraries

COPIES TO: Jim Martinez, Chief Administrative Officer
Deborah G. Hamlyn, Deputy CAO, Quality of Life
Lisa Elizondo, City Attorney
John F. Nance, Assistant City Attorney

SUBJECT: Consent item for September 28, 2004 Council Agenda

DATE: September 15, 2004

ITEM: _____

The following item will be on the Consent Agenda for the September 28 City Council Meeting:

> That the Library Director be authorized to sign an Exhibit Contract with Fred
> Morales covering an exhibit of photos and postcards entitled "History of Old
> Bridges of El Paso" at the Cielo Vista Library Branch of the El Paso Public
> Library System for the period of October 1 through 30, 2004. This exhibition is at
> no cost to the City. (District 5)

Copies of the Resolution and Exhibit Contract form are attached for your review.

Attachments

c/exhibits/m&cc-Morales-September-04-CV

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Library Director be authorized to sign an Exhibit Contract with Fred Morales covering an exhibit of photos and postcards entitled "History of Old Bridges of El Paso" at the Cielo Vista Library Branch of the El Paso Public Library System for the period of October 1 through 30, 2004. This exhibition is at no cost to the City. (District 5)
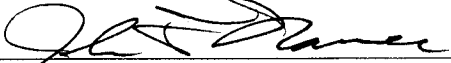
ADOPTED this _____28th_____ day of _____September_____, 2004.
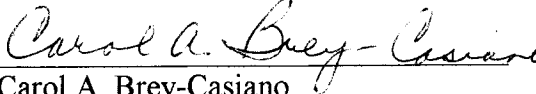
THE CITY OF EL PASO

_____
Joe Wardy
Mayor

ATTEST:

_____
Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

_____
John F. Nance
Assistant City Attorney

APPROVED AS TO CONTENT:

_____
Carol A. Brey-Casiano
Library Director

Ex-Morales-MA

"History of old Bridges of El Paso"

EL PASO PUBLIC LIBRARY

EXHIBIT CONTRACT

Name: El Paso/Juárez Historical Museum c/o Fred Morales

Address: _____ S

Telephone Number _____

Social Security Number _____

Dates of Exhibit: October 1 to the 30th, 2004

Material(s) to be exhibited: Photographs + Postcards of old bridges

Date of Exhibit Removal: October 30, 2004

Library: Cielo Vista   Address: 8929 Viscount

I request permission to exhibit, at no cost to the El Paso Public Library and/or the City of El Paso, my/our collection of "History of old Bridges of El Paso"

_____ at Cielo Vista Branch _____ Branch of the El Paso Public Library.

I understand that the El Paso Public Library and/or the City of El Paso will not be held liable for any item(s) in this exhibit that may be lost, stolen or damaged in any way.

I also understand that the installation and removal of the exhibit is the sole responsibility of the Exhibitor and is to be carried out on the dates agreed upon by both parties, in order to ensure that the Library's Schedule of Exhibits is followed.

Fred Morales   September 9, 2004
_____   _____
Signature of Exhibitor   Date

Please sign four copies of this contract (Exhibitor, Branch Library, Extension Services, Administrator and City Attorney'' Office)

Form · Exhibit

Carol A. Brey-Casiano, Director of Libraries   9-15-04
_____   _____
                                                  Date